

**Section 4Hd (Staffordshire)**

**Section D14D (Stoke-on-Trent)**

**Staffordshire Police CSE Information Report**

**Gathering Intelligence about Child Sexual Exploitation**

Staffordshire Police have devised a process by which agencies, parents, carers and young people can provide information about perpetrators. This is gathered and used in situations where there may be no evidence available or the victim is either unwilling or unable to provide a police statement. This occurs in the vast majority of cases of sexual exploitation. Therefore, the opportunity to provide intelligence means that the police can build a sufficient picture over a period of time and act upon it. This could potentially interrupt and disrupt criminal activity where young people are being exploited.

**What to collect?**

Information on child sexual exploitation includes details on;

* Suspects – names, nicknames, addresses, dates if birth and descriptions of suspects of CSE
* Vehicles – registration numbers, partial registration numbers, make and model, colour and distinguishing features or marks of vehicles used by suspects
* Telephones – details of phone numbers and mobile phones used by suspects and details of any text messages of phone calls made by them or to them
* Locations – details of locations where offences have taken place or suspects/victims frequent
* Offences – details of criminal offences that have not been recorded by the police either because the victim has not been identified or the victim denies them or refuses to cooperate with the police
* Date and times – that incidents occurred or suspects or vehicles seen
* Links – between suspects, vehicles, locations and young people identified at risk of CSE

The more detailed and precise the information is the better the quality of intelligence. The intelligence forms are not to be used for the following:

* To report a crime
* To pass information to the police about a crime that is already being investigated
* To raise a child protection concern

Intelligence can be reported from 3 perspectives:

1. Disclosure by a Young Person at Risk

2. Incident Witnessed by a Professional

3. Information from another Person

Once completed submit the completed intelligence forms onto the Child Exploitation Team.

**Please note** – the Police CSE information Report is **NOT** a referral form. Agencies should refer to the CSE Policy document [Section 4Ha - Child Sexual Exploitation](http://www.staffsscb.org.uk/Professionals/Procedures/Section-Four/Section-Four-Docs/Section-4Ha-Child-Sexual-Exploitation.doc)(Staffordshire) **/** [Stoke-onTrent Section D14](http://www.safeguardingchildren.stoke.gov.uk/ccm/content/safeguarding-children/professionals-folder/procedure-manuals/d---cyp-specific-circumstances.en) and follow the process outlined. Referrals should be made to First Response (Staffordshire) or the Safeguarding Referral Team (Stoke-on-Trent) or to the Police. This form is to collect intelligence only and may then be used to assist police in building a case.



**Staffordshire Police – Child Sexual Exploitation Information Report**

**Date/Time of report:**

**Details of Professional submitting**:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name** |  | | | | |
| **Post / Job Title** |  | | | | |
| **Agency** |  | | | | |
| **Contact Details** |  | | | | |
| **Witnessed Incident** |  | **Professional** |  | **Member of the Public** |  |

**Details of Child/Young Person (if known):**

|  |  |
| --- | --- |
| **Name** |  |
| **Age** |  |
| **Address** |  |

**If the information is from a 3rd party would they be willing to engage with the Police? Yes/No (delete as appropriate)**

**Please provide information: Include as much detail as possible re names/descriptions/nicknames/vehicle details/addresses etc:**

***DO NOT USE THIS FORM IF THE INFORMATION YOU ARE SHARING IS A POTENTIAL CRIMINAL OFFENCE (FOR EXAMPLE, PHYSICAL OR SEXUAL ASSAULT).***

***IF YOU ARE REPORTING AN OFFENCE, PLEASE CONTACT YOUR ORGANISATION’S DESIGNATED SAFEGUARDING LEAD AND FOLLOW LOCAL SAFEGUARDING PROCEDURES.***

***IF YOU ARE A MEMBER OF THE PUBLIC, REPORT DIRECT TOTHE POLICE – DIAL 101 OR, IF A CHILD OR YOUNG PERSON IS IN IMMEDIATE DANGER, CALL 999***

**Once completed please e-mail this form to the Child Protection and Exploitation Team on** [childexploitation@staffordshire.pnn.police.uk](mailto:mash@staffordshire.pnn.police.uk)

**If you do not have a secure e-mail facility, then please call CPET on 101 ext. 3604 to discuss**